

# ADDING SOURCES TO FAMILYSEARCH TREE

**Attach Historical Records to Family Tree**

West Virginia Marriages, 1780-1970  
Reuben E Overholt  
View: Record | Image

Parents on Record (0) Open Parents from Family Tree (2) Open  
Person of Record and Spouse Change Selected Person and Spouse Change  
Reuben E Overholt (Groom) 1839 - Reuben Edward Overholt (Head) 1838-1935 • LZJT-ZNT Details  
Phebe A McNeill (Wife) 1839 - Phoebe Ann McNeill (Wife) 1838-1930 • L7PY-M35 Details  
Marriage 05 Sep 1865 Pocahontas, West Virginia, United States Marriage 5 September 1865 Buckeye, Pocahontas, West Virginia, United States  
Children on Record (0) Open Children from Family Tree (7) Open  
Siblings on Record (0) Open Siblings from Family Tree (9) Open  
Other on Record (0) Open Other from Family Tree (0) Open

**ADD A SOURCE** from hints or FamilySearch or if adding from another site, you can create a source or use Recordseek.com (see back)

**Attach Historical Records to Family Tree**

Ohio, County Marriages, 1789-2013  
Samantha E Smith  
View: Record | Image

Parents on Record (0) Open Parents from Family Tree (2) Open  
Person of Record and Spouse Change Selected Person and Spouse Change  
Samantha E Smith (Mother of groom) 1854-1924 - Samantha Eliza 1854-1924 - Details  
Andrew Jackson Johnston (Husband) 1848-1931 - Andrew Jackson Johnston 1848-1931 - Details  
Marriage 22 Jun 1875 Marriage 22 Jun 1875  
Children on Record (1) Close Children from Family Tree  
Albert Blaine Johnston (Son) 1881-1945 - Albert Blaine Johnston 1881-1945 - Details  
Siblings on Record (0) Open Siblings from Family Tree  
Other on Record (2) Close Other from Family Tree  
James W Hoover (Father of bride) 1891-1974 - James W Hoover 1891-1974 - Details  
Hena Kahler (Mother of bride) 1891-1974 - Hena Kahler 1891-1974 - Details

**CHANGE FOCUS PERSON**- Click on person icon to change the focus person so you can add this source to their side of the family. Can also drag and drop a person on the left to line up with the appropriate person on the right.

**Attach Historical Records to Family Tree**

New York, New York City Municipal Deaths, 1795-1949  
Jane A. McBride  
View: Record

Parents on Record (0) Open Parents from Family Tree (2) Open  
Person of Record and Spouse Change Selected Person and Spouse Change  
Jane A. McBride (Mother) 1854-1934 - Jane A. McBride (Mother) 1854-1934 - Details  
Benjamin B. Merrill (Husband) 1815-1888 - Benjamin B. Merrill (Husband) 1815-1888 - Details  
Children on Record (1) Close Children from Family Tree (0) Open  
Jenny B. Merrill (Daughter) 1854-1934 - Jenny B. Merrill (Daughter) 1854-1934 - Details  
Siblings on Record (0) Open Siblings from Family Tree (0) Open  
Other on Record (0) Open Other from Family Tree (0) Open

**DETACH A SOURCE**

**!** This sign means this source is attached to someone else. **Click on the PIN** and look at the other family relationships, dates, places and name spellings. Look at all their sources. You may have to research to find parents or spouses. If you conclude the two people are the same, **copy PIN and merge with your person**. If wrongly attached, **"Detach" source from other person and attach it to your person. Give a reason and save.**

**Tools**  
Edit Labels  
Possible Duplicates  
Find Similar People  
Merge By ID  
Report Abuse  
Delete Person Unavailable

**SOURCES TAB**

**Detail View**—opens up the details of the source, view allows you to see source citation and url. You can edit that source or review who it is attached to. You can detach it here, report abuse or tag it to a specific event such as bi or death etc.

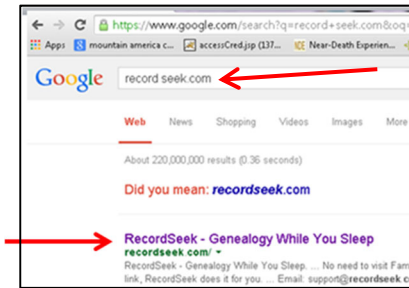
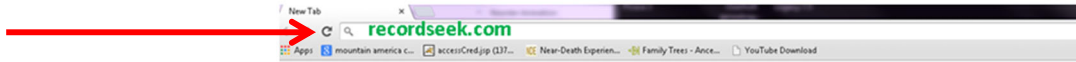
**Add Source.** You can add a new source, add a new memory source such as a photo and information contained in that photo or go to your source box to add a source. (See back)

**Options:** can have the program automatically place my sources in order of their occurrence by adding a check mark by Chronological Order, or I can drag and drop them where I want them or I can choose to put a checkmark beside **Unfinished attachments** so if I or someone else forgot to attach a source to all the people listed in that source, it would remind me to go in and attach it to the rest of the people in that source.

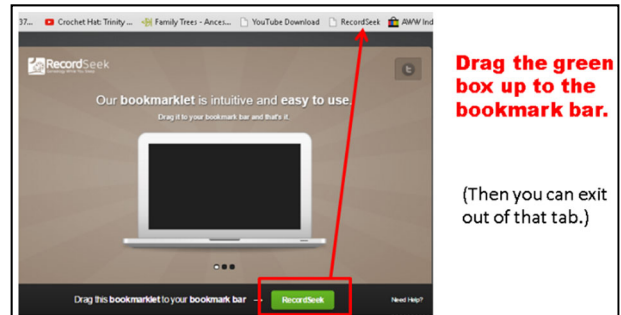
**Sources**  
Add Source  
Add New Source  
Add New Memory Source  
Attach From Source Box  
Unfinished Attachments  
View  
Edit  
Review Attachments  
Report Abuse  
Tag  
Show  
Citation  
More  
View Source

# RecordSeek

**RecordSeek** is a way to automate the process of **adding sources** to your Source Box from web sites other than FamilySearch.org.

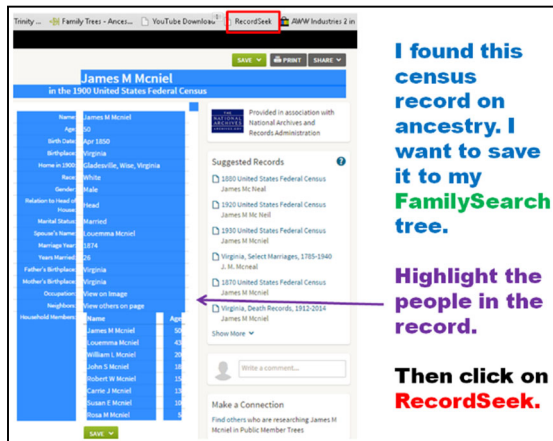


**Google "recordseek.com"**  
Click on 3 vertical dots top right of screen. Go to "Bookmarks" and click on "show bookmarks bar" to make room for Recordseek icon



**Drag the green box up to the bookmark bar.**

(Then you can exit out of that tab.)



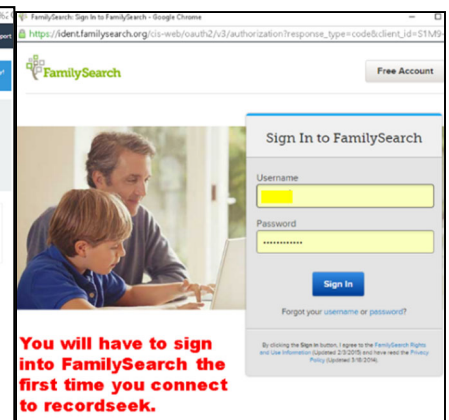
**I found this census record on ancestry. I want to save it to my FamilySearch tree.**

**Highlight the people in the record.**

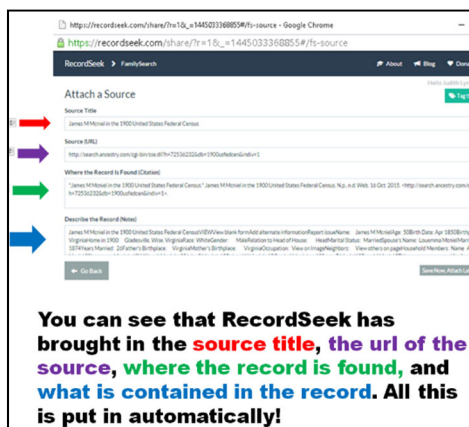
**Then click on RecordSeek.**



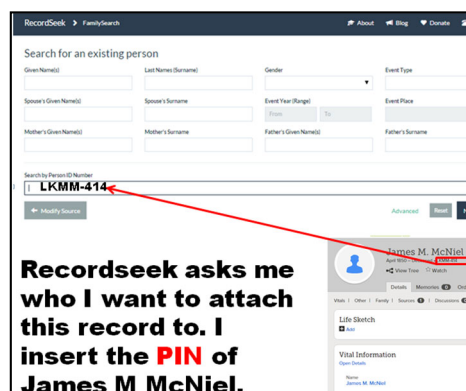
**Click on FamilySearch (because that is where we are putting it)**



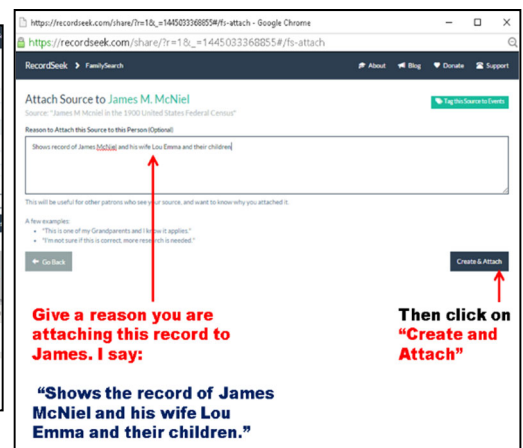
**You will have to sign into FamilySearch the first time you connect to recordseek.**



**You can see that RecordSeek has brought in the source title, the url of the source, where the record is found, and what is contained in the record. All this is put in automatically!**



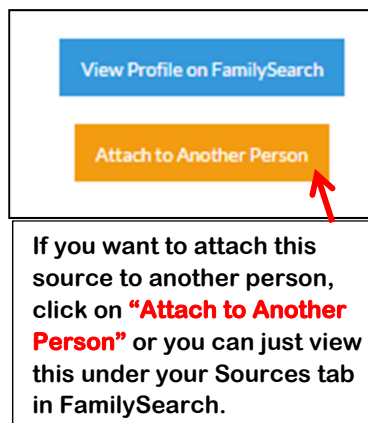
**Recordseek asks me who I want to attach this record to. I insert the PIN of James M. McNeil.**



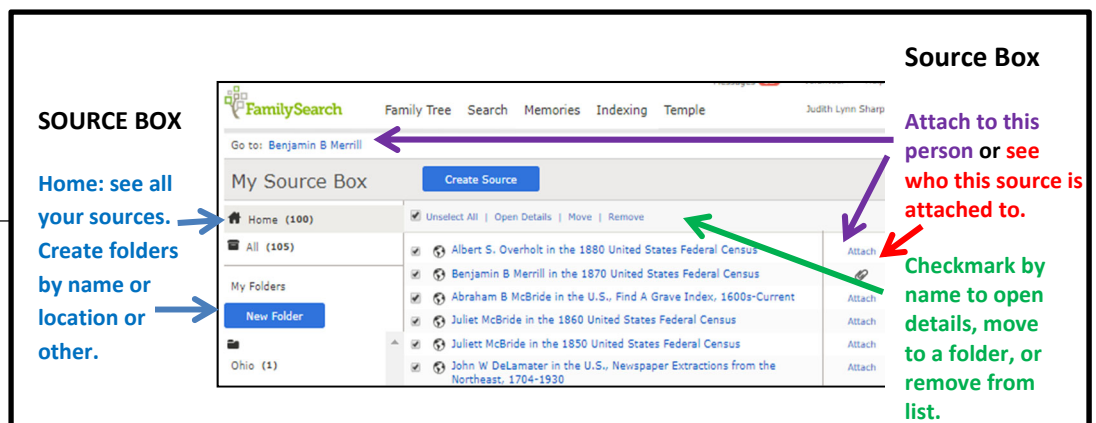
**Give a reason you are attaching this record to James. I say:**

**"Shows the record of James McNeil and his wife Lou Emma and their children."**

**Then click on "Create and Attach"**



**If you want to attach this source to another person, click on "Attach to Another Person" or you can just view this under your Sources tab in FamilySearch.**



**Source Box**

**SOURCE BOX**

**Home: see all your sources. Create folders by name or location or other.**

**Attach to this person or see who this source is attached to.**

**Checkmark by name to open details, move to a folder, or remove from list.**